

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

DATE:	September 8, 2010
TO:	Riverside County Transportation Commission
FROM:	Western Riverside County Programs and Projects Committee Greg Moore, Procurement and Assets Manager Sheldon Peterson, Rail Manager
THROUGH:	Anne Mayer, Executive Director
SUBJECT:	Agreement with Alcorn Fence Company and Crown Fence Company to Furnish and Install Fencing at the Pedley and North Main Corona Commuter Rail Stations

WESTERN RIVERSIDE COUNTY PROGRAMS AND PROJECTS COMMITTEE AND STAFF RECOMMENDATION:

This item is for the Commission to:

- 1) Award Agreement No. 10-24-112-00 with Alcorn Fence Company to furnish and install perimeter fencing at the Pedley Metrolink station for an amount of \$38,773, plus a 10% contingency of \$3,877, for a total not to exceed amount of \$42,650;
- 2) Award Agreement No. 11-24-017-00 with Crown Fence Company to furnish and install perimeter fencing and barrier gates at the North Main Corona Metrolink station for an amount of \$48,200, plus a 10% contingency of \$4,820, for a total not to exceed amount of \$53,020;
- 3) Authorize the Chair, pursuant to legal counsel review, to execute the agreements on behalf of the Commission; and
- 4) Approve budget adjustments to increase interfund transfers for the matching Local Transportation Fund (LTF) contribution of \$20,000, to decrease maintenance expenditures by \$45,670, and to increase property improvements expenditures by \$45,670.

BACKGROUND INFORMATION:

The Commission owns and operates five Metrolink commuter rail stations in Riverside County, and it is the Commission's responsibility to maintain and secure the station parking areas utilized by commuters. To that end, the Commission requires the services of a qualified contractor to furnish and install perimeter fencing for the North Main Corona and Pedley Metrolink station parking lots, and three barrier gates for the North Main Corona station parking lot. The installation of the fencing is intended to increase passenger safety and site security, and was

recommended as part of a recent station security assessment. The installation also facilitates control of pedestrian access to the parking lot areas. For example, the planned removal of hedges along the lot perimeter at North Main Corona with drought resistant plants would allow individuals to avoid designated entrances and exits that are monitored by on-site security staff. Commission staff sought a competitive solution to meet the foregoing requirement.

Procurement Process

The low bid methodology was deemed to be the most appropriate for this procurement. As the Commission had a complete specification, the procurement lends itself to a firm fixed lump sum contract, and the selection of the successful bidder can be made principally on the basis of price. Accordingly, staff released Invitation for Bids (IFB) No. 10-24-112-00 on July 1, 2010. Services included the procurement, painting, and installation of the specified fence material.

A pre-bid meeting and job walk was held on July 8, and four potential bidders attended. Station drawings and fence specifications were made available to all bidders. Commission staff responded to all questions submitted by potential bidders prior to the July 14 request for information deadline.

Five firms — Alcorn Fence Company, Crown Fence Company, Econo Fence, Inc., Elrod Fence Company, and Fencecorp Inc., — submitted bids prior to the July 28 bid deadline date. Although both the projects were advertised under the same IFB, the Commission reserved the right to split the two projects between two different bidders. After reviewing the bids, staff determined that it is in the best interest of the Commission to award agreements to two separate responsive and responsible firms.

The bid summary in Table 1 presents the bid amounts of all bids received by the Commission. In order to be considered responsive, each bidder was required to conform to all material terms of the IFB, including the provision of a work plan, pricing information, and references. The basis for award for a public works contract is the lowest responsive and responsible bidder, and staff determined that Alcorn Fence Company (for the Pedley station site) and Crown Fence Company (for the North Main Corona station site) were the responsive and responsible firms offering the lowest price. Three firms — Econo Fence Company, Elrod Fence Company, and Fencecorp, Inc. — were deemed non-responsive due to their failure to provide a complete bid submittal.

TABLE 1			
Firm	Bid Amount		Responsive
	Pedley Station Site	North Main Corona Station Site	
Alcorn Fence Company	\$ 38,773.00*	\$ 62,600.00	Yes
Crown Fence Company	\$ 40,300.00	\$ 48,200.00*	Yes
Econo Fence, Inc.	\$ 32,150.00	\$ 46,920.00	No
Elrod Fence Company	\$ 49,871.00	No Bid	No
Fencecorp, Inc.	\$ 25,600.00	\$ 43,050.00	No
*Lowest responsive, responsible bidder.			

The amount of the agreement with Alcorn Fence Company is \$ 38,773 with a 10% contingency of \$3,877 for unanticipated project requirements, for a total amount of \$42,650; and the amount of the agreement with Crown Fence Company is \$48,200 plus a 10% contingency of \$4,820 for a total amount of \$53,020.

The pricing offered by both Crown Fence Company and Alcorn Fence Company are considered fair and reasonable based upon adequate price competition. Alcorn Fence Company has provided comparable services for the city of Moreno Valley, Eastern Municipal Water District, and city of Riverside Parks, Recreation, and Community Services Department. Crown Fence Company has provided similar services for Caltrans, Metrolink, and city of Riverside.

Fiscal Impact

Rail station security projects are funded with Proposition 1B security funds; the Commission has a LTF matching requirement of \$20,000 for these funds. A budget adjustment is required to transfer the LTF match from the Rail Operations fund to the 2009 Measure A Rail fund. The 2009 Measure A Rail fund budget includes \$100,000 for maintenance and \$50,000 for property improvements expenditures. Since these security projects are considered property improvements, a budget transfer of \$45,670 is required from maintenance to property improvements.

Financial Information					
In Fiscal Year Budget:	Yes	Year:	FY 2010/11	Amount:	\$95,670
Source of Funds:	Prop 1B Security Funds and LTF			Budget Adjustment:	Yes (** only)
GL/Project Accounting No.:	254199 97001 103 25 97001		\$20,000 **		
	004012 59001 265 33 59001		\$20,000 **		
	004012 73304 265 33 73301		\$(45,670) **		
	004012 90701 265 33 90701		\$45,670 **		
	004012 90701 265 33 90701		\$50,000		
Fiscal Procedures Approved:	<i>Theresa Iuvino</i>			Date:	08/12/10