

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

DATE:	January 10, 2007
TO:	Riverside County Transportation Commission
FROM:	Brian Cunanan, Staff Analyst Jerry Rivera, Program Manager
THROUGH:	Eric Haley, Executive Director
SUBJECT:	Award for Freeway Service Patrol Tow Truck Service

STAFF RECOMMENDATION:

This item is for the Commission to:

- 1) Award Agreement No. 07-45-090-00 to Pepe's Towing for tow truck service on Beat No. 7 of the Freeway Service Patrol (FSP) program at a cost of \$48.50 per hour per truck; and
- 2) Authorize the Chair, pursuant to legal counsel review, to execute the agreement on behalf of the Commission.

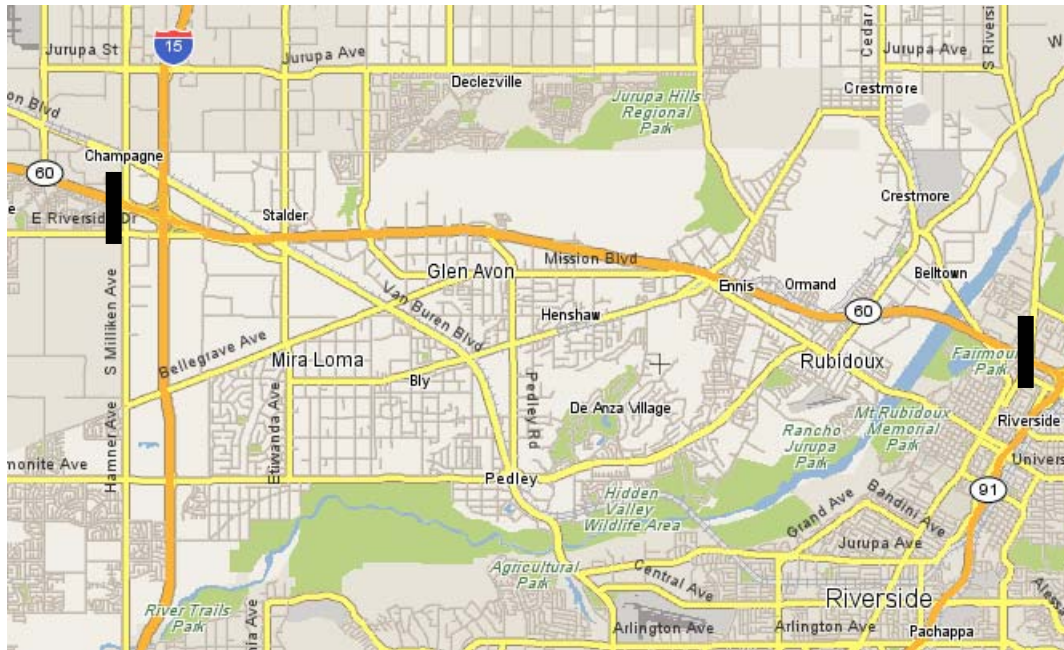
BACKGROUND INFORMATION:

The Commission, acting in its capacity as the Riverside County Service Authority for Freeway Emergencies (RC SAFE), released a Request for Proposal (RFP) for tow truck service provisions for the FSP program on Beat No. 7 (SR-60 from Milliken Avenue to Main Street – Figure 1). The addition of this beat closes the last gap to providing complete FSP coverage of the northwestern tip of Riverside County.

Bids were due December 6, 2006, and proposals were received from the following tow service providers – Armada Towing, Hadley Tow, Pepe's Towing Service, and Tri-City Towing, Inc. An evaluation committee consisting of representatives from the California Highway Patrol Inland Division, Caltrans District 8, San Bernardino Associated Governments (SANBAG), and Commission staff reviewed the proposals for completeness and responsiveness. Of the four proposers, Hadley Tow was the only proposer that did not have any direct experience with either the Commission or the SANBAG FSP program, therefore, the evaluation committee visited Hadley's site to interview the owner and inspect the facility.

After the site visit was completed, the Committee discussed each of the proposals and site visit interview and finalized its scoring of the proposals based on the criteria set forth in the RFP.

Figure 1: Beat No. 7



Description:
SR-60, Milliken St.
to Main St.
(11.7miles)

Hours of Operation:
AM
(Mon – Fri)
5:30a.m. to 8:30a.m.

PM
(Mon – Thur)
3:00p.m. to 7:00p.m.
(Fri)
1:00p.m. to 7:00p.m.

Recommend Award to:
Pepe's Towing

Based upon the average score of the five evaluation committee members, the Committee unanimously recommends that Pepe's Towing be awarded a three-year contract effective March 5, 2007 through February 28, 2010 with two one-year options, to provide tow truck service for the FSP program on Beat No. 7 at a cost not to exceed \$48.50 per hour per truck. Pepe's Towing has been involved with the Riverside County FSP program providing service on various beats since 1996 and is based less than two miles from Beat No. 7. Figure 2 breaks out the final evaluation scores by category.

Figure 2: Freeway Service Patrol Evaluation Scores

Criteria	Max Score	ARMADA	HADLEY	PEPE'S	TRI-CITY
		Avg. Score	Avg. Score	Avg. Score	Avg. Score
Qualifications of the Firm	25 points	22.75	20.75	23.75	18.75
Staffing and Project Organization	25 points	22.75	22.00	22.75	19.00
Work Plan	15 points	13.50	13.00	13.50	10.25
Cost and Price	25 points	21.00	18.25	24.50	22.25
Completeness of Response	<u>10 points</u>	<u>9.00</u>	<u>8.50</u>	<u>9.00</u>	<u>7.75</u>
TOTAL	100 points	89.00	82.50	93.50*	78.00

* Recommend Award of Contract

All obligations incurred by the Commission under the terms of this award are funded 80% from state funds and 20% from local SAFE fees, and are subject to continued funding from the state for the Riverside County FSP program. A budget adjustment of \$31,200 will be required to cover the increased costs due to increased towing service labor rates.

Financial Information					
In Fiscal Year Budget:	No	Year:	FY 2006-07	Amount:	\$31,200
Source of Funds:	State of California			Budget Adjustment:	Yes
GLA No.:	201-45-81014				
Fiscal Procedures Approved:	<i>Theresa Iervino</i>			Date:	12/27/06