



Toll Finance Manager- Supplemental Questionnaire

Resumes and applications provide us with useful information but it is also helpful to provide candidates with an opportunity to provide additional information on their experience, interests, skills etc. Please answer each of the questions below to the best of your ability and submit with your application. Thank you for your interest in joining the Riverside County Transportation Commission team of dedicated employees!

1. This position requires an individual who has the ability to compile, analyze, and prepare financial statements. Describe your experience with preparing enterprise fund or stand-alone operating unit financial statements in accordance with Generally Accepted Accounting Principles. Provide details as to your role within each step in developing financial statements for an operating unit.

2. This position requires an individual to leverage effective management and motivation of staff to research and recommend financial strategies to develop long-term financial plans including but not limited forecasts and the annual budget. Describe your experience with development of a Budget and any complex financial plans. Provide an example of your role with the development, mentoring, and presentation with communicating the developed financial information.

3. This position requires a thorough understanding of transaction processing as it relates to the general ledger. Each toll transaction is associated with a posting to the general ledger for which this position is responsible for providing input and oversight to the contractors who develop and operate the toll systems. Please describe your experience working, in this capacity, with an operation that involves large amounts of transactions. Please include the capacity in which you worked in this environment and the strengths you offer to ensure the accurate accounting of these transactions.

4. This position involves working with RCTC staff, contractors and partner agencies with whom we jointly operate the Express Lanes. Please describe your experience managing contractors and relationships with others such as our partner agencies and your approach to communicating complex financial information to finance and non-finance staff.

5. RCTC refers to itself as a “matrixed” organization wherein the account department provides services and support to projects and programs such as the toll department without having a direct reporting relationship. This position reports to the CFO but serves as the accounting and finance subject matter expert on all items that require knowledge and expertise of GAAP and RCTC fiancé policies. Please share how would successfully perform in this setting.