



4080 Lemon St. 3rd Fl. Riverside, CA 92501
Mailing Address: P.O. Box 12008 Riverside, CA 92502-2208
951.787.7141 • rctc.org

General Application Form

General

Contact Person: _____ Company Legal Name: _____
Phone: () _____ Name of Signatory: _____

E-mail: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Emergency Contact Name: _____ Emergency Phone Number: _____
Applicant Type: Public Agency Utility Private

RCTC Property Use

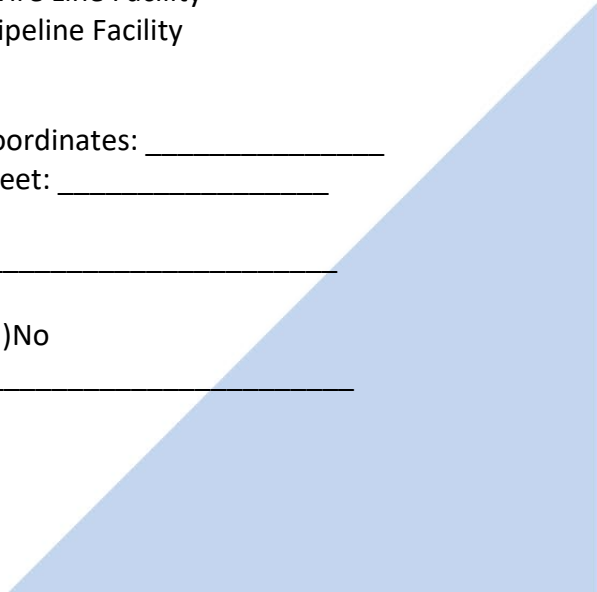
Date expected activity to Begin: _____ End: _____
Project/Use description: _____

Reason for Application:	Type of Application:
New Permanent Use	Right of Entry
New Temporary Use	Private Use
Relocation/Modification of Existing	Grade Crossing/Access
Agreement or Use;	Wire Line Facility
Agreement Number: _____	Pipeline Facility

Approximate location of facility/activity:
Milepost: _____ Nearest City: _____ GPS Coordinates: _____
Nearest Street: _____ Relation to Nearest Street: _____

Authorizing Agencies/Jurisdiction(s): _____

Is the property to be used for a public facility/activity? ()Yes ()No
If Yes, describe: _____



Is the project located within a dedicated street? ()Yes ()No

If Yes, street name and City: _____

Will any dangerous commodities, chemicals, hazardous, flammable, or high-pressure substances be involved now, or in the future, in conjunction with this project? ()Yes ()No

If Yes, describe: _____

If you have a project that will be conducted on or within close proximity of the Metrolink Right of Way, please review the SCRRRA Right of Way Encroachment Process and fill out a Right of Way Encroachment Application:

- Permit information can be found at <https://metrolinktrains.com/about/agency/right-of-way/>.
- Engineering & Construction information can be found at <https://metrolinktrains.com/about/agency/engineering--construction/>.
- Please note the Railroad Protective Liability Insurance requirements under the Insurance Section

Signature: _____
 Printed Name: _____
 Title: _____
 Date: _____

Did you remember to include?

- General Application Form
- Two (2) sets of plans to RCTC
- Email plans to row@rctc.org
- Fee of \$6,000 for a License or \$1,000 for a Right of Entry (member agencies exempt)
- Certificates of Insurance

Submit To:

Riverside County Transportation Commission
 Attention: Right of Way
 4080 Lemon Street, 3rd Floor
 P.O. Box 12008
 Riverside, CA 92502-2208

For Internal Use Only		
Agreement #: _____	Routed Legal: _____	Received Legal: _____
Project #: _____	Engineering: _____	Engineering: _____
Date Received: _____	Other: _____	Other: _____
Metrolink Notification: _____		
Applicant Type: <input type="checkbox"/> Developer <input type="checkbox"/> Industry		
<input type="checkbox"/> Public Agency <input type="checkbox"/> Utility <input type="checkbox"/> Private <input type="checkbox"/> Railroad		