



**EXECUTIVE COMMITTEE
SPECIAL MEETING AGENDA**

TIME: **8:45 a.m.**

DATE: **Wednesday, December 14, 2022**

LOCATION: **MARCH FIELD CONFERENCE ROOM
County of Riverside Administrative Center
4080 Lemon Street, Third Floor, Riverside**

This meeting is being conducted in-person as well as virtually in accordance with AB 361 due to state or local officials recommending measures to promote social distancing.

🌀 COMMITTEE MEMBERS 🌀

V. Manuel Perez, County of Riverside, District 4 – Chair
Bob Magee, City of Lake Elsinore – Vice Chair
Lloyd White, City of Beaumont – Second Vice Chair
Jan Harnik, City of Palm Desert – Past Chair
Wes Speake, City of Corona
Brian Berkson, City of Jurupa Valley
Lisa Middleton, City of Palm Springs
Ben J. Benoit, City of Wildomar
Karen Spiegel, County of Riverside, District 2
Chuck Washington, County of Riverside, District 3
Jeff Hewitt, County of Riverside, District 5

🌀 AREAS OF RESPONSIBILITY 🌀

Reviews and makes final decisions on personnel issues
and office operational matters.

Comments are welcomed by the Committee. If you wish to provide comments to the Committee, please complete and submit a Speaker Card to the Clerk of the Board.

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

EXECUTIVE COMMITTEE SPECIAL MEETING AGENDA

8:45 A.M.

WEDNESDAY, DECEMBER 14, 2022

**County of Riverside Administrative Center
March Field Conference Room
4080 Lemon Street, Third Floor, Riverside**

This meeting is being conducted in-person as well as virtually in accordance with AB 361 due to state or local officials recommending measures to promote social distancing.

Join Zoom Meeting

<https://rctc.zoom.us/j/81235963786>

Meeting ID: 812 3596 3786

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In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the Commission office, 4080 Lemon Street, Third Floor, Riverside, CA, and on the Commission's website, www.rctc.org.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 787-7141. Notification of at least 48 hours prior to meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS** - *Under the Brown Act, the Board should not take action on or discuss matters raised during public comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration. Each individual speaker is limited to speak three (3) continuous minutes or less.*

5. **ADDITIONS/REVISIONS** – *The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

6. **APPROVAL OF THE MINUTES – NOVEMBER 9, 2022**

7. **CLOSED SESSION – EXECUTIVE DIRECTOR**
 - 7A. Public Employee Performance Evaluation
Title: Executive Director

8. **ADJOURNMENT**

AGENDA ITEM 6

MINUTES

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

MINUTES EXECUTIVE COMMITTEE MEETING

WEDNESDAY, NOVEMBER 9, 2022

1. CALL TO ORDER

The meeting of the Executive Committee was called to order by Chair V. Manuel Perez at 9:02 a.m. in the March Field Conference Room at the County of Riverside Administrative Center, 4080 Lemon Street, Third Floor, Riverside, California, 92501.

2. ROLL CALL

Commissioners Present

Ben J. Benoit
Karen Spiegel
Lisa Middleton*
Jeff Hewitt
Bob Magee
V. Manuel Perez
Chuck Washington
Lloyd White
Brian Berkson

Commissioners Absent

Wes Speake
Jan Harnik

**Arrived after the meeting was called to order*

3. PLEDGE OF ALLEGIANCE

The Executive Committee stated the pledge of allegiance.

4. PUBLIC COMMENTS

There were no public comments.

5. ADDITIONS/REVISIONS

There were no additions or revisions.

6. APPROVAL OF THE MINUTES – MARCH 9, 2022 MEETING

M/S/C (Berkson/White) to approve the minutes of March 9, 2022, as submitted.

7. PROPOSED ADMINISTRATIVE CODE CHANGES

Lisa Mobley, Administrative Services Director/Clerk of the Board, presented the proposed changes to the Commission's Administrative Code. She noted various updates including the addition of Menifee as a large city in the Executive Committee membership, updates of the claims policy to stay consistent and compliant with the government code, and the incorporation of the updated Citizens and Specialized Transit Advisory Committee bylaws into the administrative code.

At this time, Commissioner Middleton joined the meeting.

Commissioner Berkson questioned the methodology of the makeup of the Executive Committee and asked that in future, we look at options as the cities are all growing. With the currently guideline of 100,000 population indicating a large city, several additional cities will be hitting that mark soon.

Commissioner Spiegel noted there is currently a balance amongst the cities but concurred with Commissioner Berkson that the continued growth may trigger an imbalance in the representation on the Executive Committee.

Staff noted population growth will continue to be monitored to ensure there is a balance of representation on the Executive Committee and any recommendations will be brought back to the Executive Committee for their consideration and direction.

M/S/C (Spiegel/Middleton) to recommend the Commission adopt Ordinance 22-001, updating Executive Committee membership based on population changes, amending dated language pertaining to the Citizens and Specialized Transit Advisory Committee, amending dated language pertaining to the Commission's Claims Policy, and correcting typographical errors and minor language edits.

8. ADJOURNMENT

There being no other items to be considered, the Executive Committee meeting adjourned at 9:26 a.m.

Respectfully submitted,



Lisa Mobley
Clerk of the Board