



EMPLOYMENT APPLICATION

4080 Lemon Street, 3rd Floor | P.O. Box 12008 | Riverside, CA 92502-2208 | Phone: 951.787.7141 | Email: hr@rctc.org | Website: rctc.org

APPLICANT INFORMATION									
Position Applied for					Today's Date				
					Salary Expectation		(monthly)		
Last Name			First Name		M.I.				
Street Address				City, ST, Zip					
Primary Phone #			Secondary Phone #						
Email Address									
Are you a citizen of the United States?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
EDUCATION (Applicants may be asked to provide academic records or transcripts.)									
High School/GED/Equivalent		YES <input type="checkbox"/> NO <input type="checkbox"/>			City/State				
College/University					City/State				
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		Discipline				
College/University					City/State				
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		Discipline				
Applicable certifications or licenses:									
EMPLOYMENT HISTORY (Include your last seven (7) years of employment history, starting with the most recent and working backwards in time. Incomplete information may disqualify you from further consideration.)									
Company					Phone #				
Address					Supervisor				
Job Title									
Responsibilities									
From		To		Reason for Leaving					
May we contact your current employer for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company					Phone #				
Address					Supervisor				
Job Title									
Responsibilities									
From		To		Reason for Leaving					

May we contact this previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone #	
Address		Supervisor	
Job Title			
Responsibilities			
From	To	Reason for Leaving	
May we contact this previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone #	
Address		Supervisor	
Job Title			
Responsibilities			
From	To	Reason for Leaving	
May we contact this previous employer for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
REFERENCES (Please list three professional references)			
Full Name		Relationship	
Company		Phone #	
Email Address			
Full Name		Relationship	
Company		Phone #	
Email Address			
Full Name		Relationship	
Company		Phone #	
Email Address			
DISCLAIMER AND SIGNATURE			
<p>I certify that my answers on this form, and any attachments, are true and complete to the best of my knowledge and belief.</p> <p>Applicants may be subject to pre-employment testing including criminal background and credit history checks. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate release. I have reviewed the job announcement for the position for which I am applying, and certify that I am qualified to perform these duties.</p>			
Signature			Date

Print



Capital Projects Manager- Supplemental Questionnaire

Resumes and applications provide us with useful information but it is also helpful to provide candidates with an opportunity to provide additional information on their experience, interests, skills etc. Please answer each of the questions below to the best of your ability and submit with your application. Thank you for your interest in joining the Riverside County Transportation Commission team of dedicated employees!

1. Please describe your experience managing projects on the state highway system. Explain your particular role on the projects and the role of the agency or consultant you worked for.
2. Please describe your experience with preparing or responding to Requests for Proposals, and managing consultant contracts either for a public agency or as a consultant.
3. Do you currently possess a valid certificate or registration as a Professional Engineer (PE) in the State of California?