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# **TDA Article 3 (SB 821) Bicycle and Pedestrian Facilities**

## **Biennial Call for Projects Guidelines**

**FY 2019/2020**



## Background/Funding Availability:

SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The TDA provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance (STA). The LTF provides funding for essential transit and commuter rail services, SB 821 and planning. Each year, two percent of the LTF revenue is made available for use on bicycle and pedestrian facility projects through the SB 821 program. This is a discretionary program administered by the Commission. Based on the FY 2018/19 mid-year adjustments and FY 2019/20 apportionments, the amount available for programming in the 2019 SB 821 Call for Projects is an estimated \$3,833,000.

## Eligible Applicants:

Riverside County cities and the County are eligible to submit applications.

## Program Schedule:

The SB 821 Call for Projects occurs on a biennial basis, with a release date on the first Monday in February and a close date on the last Thursday in April. Per Commission's SB 821 adopted policies, awardees receiving an allocation have 24 months upon executing the Memorandum of Understanding (MOU) to complete construction and submit final claim forms. Where substantial progress or compelling reason for delay can be shown, awardees may be granted time extensions in twelve-month increments at the discretion of the Executive Director.

## Calendar

<i>February 4, 2019</i>	<i>Call for Projects released. Guidelines and application available at <a href="http://rctc.org/sb821call">http://rctc.org/sb821call</a></i>
<i>February 5 – April 19, 2019</i>	<i>One-on-One Sessions on program eligibility and guidance with RCTC Staff are available on requests. Submit requests to Jenny Chan at <a href="mailto:jchan@rctc.org">jchan@rctc.org</a></i>
<i>April 25, 2019 @ 5:00 p.m.</i>	<i>Proposals due to RCTC</i>
<i>May 9, 2019</i>	<i>Evaluation Committee scores proposals</i>
<i>June 12, 2019</i>	<i>Present recommended funding allocation to Commission. Execute Memorandum of Understanding (MOU) with awardees</i>
<i>July 1, 2019</i>	<i>Projects may commence after execution of MOU</i>
<i>Prior Award Reminders</i>	
<i>June 30, 2019</i>	<i>Claims due for projects completed in FY 18/19 Submit extension requests for FY 15/16 projects not completed</i>

## Eligible Projects:

- 🚲 Construction, including related engineering expenses, of bicycle and pedestrian facilities, or for bicycle safety education programs.
- 🚲 Maintenance of bicycling trails, which are closed to motorized traffic.
- 🚲 Maintenance and repairs of Class I off-street bicycle facilities only.
- 🚲 Restriping Class II bicycle lanes.
- 🚲 Facilities provided for the use of bicycles that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park and ride lots, and transit terminals where other funds are available.
- 🚲 Development of comprehensive bicycle and pedestrian plans (limitations apply). Plans must emphasize bike/pedestrian facilities that support utilitarian bike/pedestrian travel rather than solely recreational activities.
- 🚲 Temporary facilities, projects in the bid process, or projects that are under construction will not be funded.

## One-on-One Sessions:

Between February 5 – April 19, 2019, RCTC Staff is available upon request to provide one-on-one sessions with interested applicants to discuss the 2019 SB 821 Call for Projects program eligibility and to provide any other program guidance. Sessions will occur between February 5 to April 19, 2019. Please note, applications are due on April 25, 2019 at 5:00 P.M., or four (4) business days after the last available one-on-one session.

Please contact Jenny Chan ([jchan@rctc.org](mailto:jchan@rctc.org))/(951) 787-7924) to schedule a one-on-one session.

## Project Proposal Submittal Process:

The 2019 SB 821 Call for Projects Guidelines and Application will be posted on the Commission webpage at <http://rctc.org/sb821call> on Monday, February 4, 2019.

Project proposals are due on Thursday, April 25, 2019 by 5:00 p.m.

Proposals are to be submitted in hard copy to the Commission, with attention to Jenny Chan. Submittals require one (1) original, five (5) copies, and a USB flash drive with a PDF of the proposal.

It is highly recommended to limit the application to only 15-20 pages. Please use 8½ x 11 paper for any maps or exhibits provided in the application.

Please contact Jenny Chan ([jchan@rctc.org](mailto:jchan@rctc.org)/(951) 787-7924) if you have any questions regarding the submittal process or for any other questions.

## Evaluation Criteria:

**DESTINATIONS SERVED (15 pts)** – Three points will be awarded for each destination served by the proposed project (e.g. employment center, school/college, retail center, downtown area, park or recreation facility, library, museum, government office, medical facility) up to a maximum of 15 points. *\*Must include map on 8 ½ x 11 paper listing all destinations served.*

- For pedestrian projects, destinations served must be within a ¾-mile or less radius of the proposed project.
- For bicycle projects, destinations served must be within a two-mile or less radius of the proposed project.

**SAFETY (10 pts)** – The extent to which the proposed project will increase safety for the non-motorized public. Points will be given for any combination of the following project characteristics: no existing shoulder within project limits, no existing/planned sidewalk or bike route/lane/path adjacent to the project; and/or by providing: documented pedestrian/bicycle collision history, most current and valid 85<sup>th</sup> percentile speed of motorized traffic in project limits, photos of existing safety hazards project will address, existing pedestrian/bicycle traffic counts, student attendance figures for school served by project.

**PROJECT ENHANCEMENT (5 pts)** – Up to five points will be awarded based on the extent that the proposed project will encourage people to use the proposed facility; e.g. ADA ramps, bicycle lockers or other bicycle amenities, or completing a missing link. Enhancements must exist or be part of the project proposal.

**MULTIMODAL ACCESS (5 pts)** – One point will be awarded for each transit stop or park and ride facility served by the proposed project up to a maximum of five points. *\*Must include map on 8 ½ x 11 paper listing all transit stops or park and rides served.*

- For pedestrian projects, transit stops served must be within a ¾-mile or less radius of the proposed project.
- For bicycle projects, transit stops served must be within a two-mile or less radius of the proposed project.

**MATCHING FUNDS (10 pts)** – One point is awarded for each 5% of match provided by the local agency, for a maximum of 10 points at a 50% match. *\*Supporting documentation of proposed match must be included.*

**POPULATION EQUITY (5 pts)** – Points for population equality is calculated by RCTC Staff. Population equality is scored by comparing the agency’s total SB 821 allocation received in the last ten fiscal years versus the agency’s share based on per capita basis. RCTC Staff calculates the ratio between the two factors and assigns points based on the table below.

<b>Ratio of Total Allocation to Per Capita</b>	
0.80 – 0.99	1 Point
0.60 – 0.79	2 Points
0.40 – 0.59	3 Points
0.20 – 0.39	4 Points
0 – 0.19	5 Points

The equity table for the 2019 SB 821 Call for Projects is provided on the following page.

FY 2019-20 SB 821 PROGRAM

AGENCY	POINTS	POP. <sup>1</sup>	% POP.
BANNING	0.0	31,282	1.29%
BEAUMONT	0.0	48,237	2.00%
BLYTHE <sup>2</sup>	5.0	16,525	0.68%
CALIMESA	5.0	8,876	0.37%
CANYON LAKE	1.0	11,018	0.46%
CATHEDRAL CITY	4.0	54,791	2.27%
COACHELLA	0.0	45,635	1.89%
CORONA	5.0	168,574	6.98%
DESERT HOT SPRINGS	0.0	29,742	1.23%
EASTVALE	2.0	64,855	2.68%
HEMET	1.0	83,166	3.44%
INDIAN WELLS	3.0	5,574	0.23%
INDIO	0.0	87,883	3.64%
JURUPA VALLEY	4.0	106,054	4.39%
LAKE ELSINORE	0.0	63,365	2.62%
LA QUINTA	1.0	41,204	1.71%
MENIFEE	5.0	91,901	3.80%
MORENO VALLEY	2.0	207,629	8.59%
MURRIETA	5.0	113,541	4.70%
NORCO	5.0	26,761	1.11%
PALM DESERT	4.0	52,769	2.18%
PALM SPRINGS	0.0	47,706	1.97%
PERRIS	3.0	77,837	3.22%
RANCHO MIRAGE	0.0	18,738	0.78%
RIVERSIDE	2.0	325,860	13.49%
RIVERSIDE COUNTY <sup>3</sup>	0.0	388,817	16.09%
SAN JACINTO	0.0	48,146	1.99%
TEMECULA	3.0	113,181	4.68%
WILDOMAR	0.0	<u>36,287</u>	<u>1.50%</u>
<b>TOTAL</b>		<b>2,415,954</b>	<b>100.00%</b>

<sup>1</sup>Source: <http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

<sup>2</sup>Less Chuckawalla State Prison Population of 2,864 1/1/2018, from RCTC Finance 1/23/2019

<sup>3</sup>Includes Chuckawalla Population

JC: 1/23/19

### **Evaluation Committee:**

The SB 821 evaluation committee will be comprised of a minimum of five evaluators representing a wide range of interests and geographic areas, such as: accessibility, bicycling, Coachella Valley, Western Riverside, public transit, and the region. Staff, consultants, and other representatives from agencies submitting project proposals will not be eligible to participate on the evaluation committee that year.

### **Allocation:**

Based on the results of the evaluation committee's scores, staff will develop a recommended funding allocation. Starting from the highest ranked project on the list, the full amount requested will be allocated until a project cannot be fully funded. This document will be presented to the Commission for final approval on June 12, 2019.

### **Claims:**

The claim form corresponding to the fiscal year for which an allocation was recommended is to be used to claim reimbursement for approved SB 821 projects. Adequate supporting documentation substantiating the cost of the claim is required. Supporting documentation may include but not be limited to: general ledger reports, copies of paid invoices from project contractor, before-and-after photos, etc.

Per Commission's SB 821 adopted policies, awardees receiving an allocation have 24 months upon executing the Memorandum of Understanding (MOU) to complete construction and submit final claim forms. Where substantial progress or compelling reason for delay can be shown, awardees may be granted time extensions in twelve-month increments at the discretion of the Executive Director.