General Application Form

General
Contact Person: _______________________ Company Name: _________________________
Phone: (      )_____________________ Title: _________________________________
Fax: (       )_______________________        E-mail: ________________________________
Address: _________________________________________________________________
City: _______________________ State: ________ Zip: ________

Emergency Contact Name: _____________________ Emergency Phone Number:___________
(available day or night to respond to emergency calls)

Applicant Type:    ☐ Public Agency    ☐ Utility    ☐ Private

RCTC Property Use
Project/Use description: __________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Reason for Application:
_____ New Permanent Use
_____ New Temporary Use
_____ Relocation/Modification of Existing Agreement or Use;
          Prior Contract Number:___________

Type of Application:
_____ Pipeline Facility
_____ Wire Line Facility
_____ Grade Crossing/Access
_____ Private Use
_____ Right of Entry

Is the property to be used for a public facility/activity?  ( )Yes  ( )No
If Yes, describe:_________________________________________________________________

Is the project located within a dedicated street?  ( )Yes  ( )No
If Yes, street name and City:_________________________________________________________________
Will any dangerous commodities, chemicals, hazardous, flammable or high-pressure substances be involved now, or in the future, in conjunction with this project?  ( )Yes  ( )No
If Yes, describe:__________________________________________________________

Is use within operating railroad right of way?  ( )Yes  ( )No
If yes, please note the Railroad Protective Liability Insurance requirements under the Insurance Section. Also, Metrolink licensing is required. Licensing information can be found at http://www.metrolinktrains.com/globalassets/about/engineering/scrra_form_no_6_06.06.17.pdf

Date expected activity to Begin: ________________   End: ________________

Approximate location of facility/activity:
   Milepost: __________
   Nearest City: __________
   Nearest Street: ____________ Relation to Nearest Street: _________________
   Thomas Brothers Page: _________  Grid: _________

Authorizing Agencies/Jurisdictions: __________________________________________

Signature: __________________________  Printed Name: __________________________  Title: __________________________  Date: __________________________

Submit To:
   Riverside County Transportation Commission
   Attention: Property Agent
   4080 Lemon Street, 3rd Floor
   Riverside, CA  92502-2208

Did you remember to include?
   • General Application Form
   • Two (2) sets of plans to RCTC
   • Email plans to rarellano@rctc.org
   • One (1) set of plans to Metrolink to:
     Southern California Regional Rail Authority
     Attn: Christos Sourmelis-Right of Way Crossing Coordinator
     2558 Supply St, Bldg A
     Pomona, CA 91767
   • Fee of $6,000 for a License or $1,000 for a Right of Entry (member agencies exempt)
   • Certificates of Insurance

For Internal Use Only

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<th>Agreement #: __________________________</th>
<th>Routed</th>
<th>Received</th>
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<td>Project #: __________________________</td>
<td>Legal: __________</td>
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<tr>
<td>Date Received: _______________________</td>
<td>Engineering: __________</td>
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<tr>
<td>Metrolink Notification: ______________</td>
<td>Other: __________</td>
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<td>☐Public Agency ☐Utility ☐Private ☐Railroad</td>
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