



General Application Form

General

Contact Person: _____ Company Name: _____
Phone: () _____ Title: _____
Fax: () _____ E-mail: _____
Address: _____
City: _____ State: _____ Zip: _____

Emergency Contact Name: _____ Emergency Phone Number: _____
(available day or night to respond to emergency calls)

Applicant Type: Public Agency Utility Private

RCTC Property Use

Project/Use description: _____

Reason for Application:

- _____ New Permanent Use
- _____ New Temporary Use
- _____ Relocation/Modification of Existing Agreement or Use;
- _____ Prior Contract Number: _____

Type of Application:

- _____ Pipeline Facility
- _____ Wire Line Facility
- _____ Grade Crossing/Access
- _____ Private Use
- _____ Right of Entry

Is the property to be used for a public facility/activity? ()Yes ()No

If Yes, describe: _____

Is the project located within a dedicated street? ()Yes ()No

If Yes, street name and City: _____

Will any dangerous commodities, chemicals, hazardous, flammable or high-pressure substances be involved now, or in the future, in conjunction with this project? ()Yes ()No

If Yes, describe: _____

Is use within operating railroad right of way? ()Yes ()No

If yes, please note the Railroad Protective Liability Insurance requirements under the Insurance Section. Also, Metrolink licensing is required. Licensing information can be found at

https://www.metrolinktrains.com/globalassets/about/engineering/scrra_form_no_6_06.06.17.pdf

Date expected activity to Begin: _____ End: _____

Approximate location of facility/activity:

Milepost: _____

Nearest City: _____

Nearest Street: _____ Relation to Nearest Street: _____

Thomas Brothers Page: _____ Grid: _____

Authorizing Agencies/Jurisdictions: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Did you remember to include?

- **General Application Form**
- **Two (2) sets of plans to RCTC**
- **Email plans to rarellano@rctc.org**
- **One (1) set of plans to Metrolink to:
Southern California Regional Rail Authority
Attn: Christos Sourmelis-Right of Way Crossing Coordinator
2558 Supply St, Bldg A
Pomona, CA 91767**
- **Fee of \$6,000 for a License or \$1,000 for a
Right of Entry (member agencies exempt)**
- **Certificates of Insurance**

Submit To:

Riverside County Transportation Commission
Attention: Property Agent
4080 Lemon Street, 3rd Floor
Riverside, CA 92502-2208

For Internal Use Only		
Agreement #: _____	Routed	Received
Project #: _____	Legal: _____	Legal: _____
Date Received: _____	Engineering: _____	Engineering: _____
Metrolink Notification: _____	Other: _____	Other: _____
Applicant Type: <input type="checkbox"/> Developer <input type="checkbox"/> Industry <input type="checkbox"/> Public Agency <input type="checkbox"/> Utility <input type="checkbox"/> Private <input type="checkbox"/> Railroad		