

DISCRIMINATION COMPLAINT

The Riverside County Transportation Commission (RCTC) is committed to ensuring that no person is excluded from participating in or denied the benefits of its services on the basis of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964, as amended. Complaints must be filed within 180 days from the date of the alleged discrimination. The following information is necessary to assist RCTC in processing your complaint. If you require any assistance in completing this form, please contact the American with Disabilities (ADA) coordinator, John Standiford, by calling (951) 787-7141.

When completed, submit the original signed form or letter in person or by mail to:

**FOR QUESTIONS OR ASSISTANCE
PLEASE CALL: (951) 787-7141**

John Standiford, Deputy Executive Director
Riverside County Transportation Commission
4080 Lemon Street, Third Floor
P. O. Box 12008
Riverside, CA 92502-2208

1. Contact Information:

Complainant's Name: _____
 Address: _____
 City, State and Zip Code: _____
 Telephone: _____ (home/work) _____ (cell)

What are the most convenient days and times for RCTC to contact you about this complaint?

2. Basis of discriminatory action(s):

Check (✓) all categories below that apply to the act(s) of discrimination.

a.		Race or Color
b.		Gender (please indicate gender) <input type="checkbox"/> Male <input type="checkbox"/> Female
c.		Sexual Harassment
d.		Retaliation
e.		Disability (specify the name of your disability and/or provide a brief description of its symptoms)
f.		Age (please indicate your age)
g.		Income status
h.		Other (please explain)

3. Date and place of alleged discriminatory action(s):

Include the earliest date of discrimination and the most recent date of discrimination:

Date: _____ Location: _____
 Date: _____ Location: _____

4. How were you discriminated against?

Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status was a factor in the discrimination. Include how other persons were treated differently from you. (Attach additional page(s) if necessary).

5. Names of individuals responsible for the discriminatory action(s):

6. Names of individuals (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint(s):

<u>Name</u>	<u>Address</u>	<u>Telephone No.</u>
_____	_____	_____
_____	_____	_____

7. What remedy or action are you seeking for the alleged discrimination?

8. Has this complaint been filed with any other Federal, State, or local investigative agency?

No Yes If "yes," please provide the following information:

Agency: _____
Contact Person: _____
Address: _____
Telephone No.: _____
Date Filed: _____

9. Please provide any additional information that you believe would assist in the investigation:

Please sign and date this form:

Signature of Complainant

Date