



**EXECUTIVE COMMITTEE
SPECIAL MEETING AGENDA**

TIME: **8:30 a.m.** - *If additional time is needed for the Executive Committee Meeting, this meeting will recess for the RCTC Commission meeting and reconvene immediately following.*

DATE: **Wednesday, November 8, 2023**

LOCATION: **MARCH FIELD CONFERENCE ROOM
County of Riverside Administrative Center
4080 Lemon Street, Third Floor, Riverside**

🌀 COMMITTEE MEMBERS 🌀

Bob Magee, City of Lake Elsinore – Chair
Lloyd White, City of Beaumont – Vice Chair
Karen Spiegel, County of Riverside, District 2– Second Vice Chair
V. Manuel Perez, County of Riverside, District 4– Past Chair
Wes Speake, City of Corona
Linda Krupa, City of Hemet
Brian Berkson, City of Jurupa Valley
Lisa Middleton, City of Palm Springs
Kevin Jeffries, County of Riverside, District 1
Chuck Washington, County of Riverside, District 3
Yxstian Gutierrez, County of Riverside, District 5

🌀 AREAS OF RESPONSIBILITY 🌀

Reviews and makes final decisions on personnel issues
and office operational matters.

Comments are welcomed by the Committee. If you wish to provide comments to the Committee, please complete and submit a Speaker Card to the Clerk of the Board.

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

EXECUTIVE COMMITTEE SPECIAL MEETING AGENDA

8:30 A.M.*

WEDNESDAY, NOVEMBER 8, 2023

If additional time is needed for the Executive Committee Meeting, this meeting will recess for the RCTC Commission meeting and reconvene immediately following.

**County of Riverside Administrative Center
March Field Conference Room
4080 Lemon Street, Third Floor, Riverside**

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the Commission office, 4080 Lemon Street, Third Floor, Riverside, CA, and on the Commission's website, www.rctc.org.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 787-7141. Notification of at least 48 hours prior to meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS** - *Under the Brown Act, the Board should not take action on or discuss matters raised during public comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration. Each individual speaker is limited to speak three (3) continuous minutes or less.*
- 5. ADDITIONS/REVISIONS** – *The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*
- 6. APPROVAL OF THE MINUTES – APRIL 12, 2023**

7. CLOSED SESSION

- 7A.** Pursuant to Government Code Section 54957
Public Employee Appointment
Title: Executive Director

8. ADJOURNMENT

AGENDA ITEM 6

MINUTES

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

MINUTES EXECUTIVE COMMITTEE MEETING

WEDNESDAY, APRIL 12, 2023

1. CALL TO ORDER

Chair Magee called the meeting of the Executive Committee to order at 9:02 a.m. in the March Field Conference Room, 4080 Lemon Street, 3rd Floor, Riverside, CA 92501.

2. ROLL CALL

Commissioners Present

Kevin Jeffries
Karen Spiegel
Lloyd White
Wes Speake
Bob Magee
Linda Krupa
Brian Berkson*

Commissioners Absent

V. Manuel Perez
Chuck Washington
Yxstian Gutierrez
Lisa Middleton

**arrived after the meeting was called to order*

3. PLEDGE OF ALLEGIANCE

Chair Magee led the pledge of allegiance.

4. PUBLIC COMMENTS

There were no public comments.

5. ADDITIONS/REVISIONS

There were no additions or revisions.

6. APPROVAL OF THE MINUTES – DECEMBER 14, 2022 MEETING

M/S/C (White/Spiegel) to approve the minutes of December 14, 2022, as submitted.

7. FISCAL YEAR 2023/24 ORGANIZATION RECOMMENDATIONS

Pamela Velez-Renteria, Human Resources Manager, provided an overview of the proposed organization recommendations for fiscal year 2023/24, including recommending funds be included in the budget for merit-based increases as well as a four percent increase to the salary ranges. It was noted the salary range adjustment would not be an automatic increase in salary, rather, an increase in the salary ranges. Only those employees at the bottom of their salary ranges would receive an automatic salary adjustment. Anne Mayer, Executive Director, reiterated the proposed recommendations.

At this time, Commissioner Berkson joined the meeting.

Commissioner Karen Spiegel asked for clarification on the salary range adjustment and Ms. Mayer stated staff would only receive an increase based on their performance evaluation which may result in a recommended performance-based merit increase of up to four percent. Only those employees currently at the bottom of their current salary range would receive an automatic increase, and currently there are 17 employees at the bottom of their range.

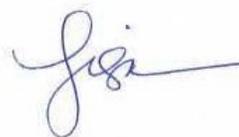
M/S/C (Speake/Spiegel) to:

- 1) Approve a 4 percent merit increase pool for Fiscal Year 2023/24;**
- 2) Approve Fiscal Year 2023/24 salary ranges, which reflect a 4 percent annual Consumer Price Index (CPI) adjustment; and**
- 3) Forward the Fiscal Year 2023/24 salary ranges schedule to the Commission for final adoption.**

8. ADJOURNMENT

There being no other items to be considered, the Executive Committee meeting adjourned at 9:16 a.m.

Respectfully submitted,



Lisa Mobley
Administrative Services Director/
Clerk of the Board