

PRE SOQ-SUBMITTAL MEETING MINUTES
Construction Management Services, Materials Testing,
and Construction Surveying for the Construction of the
SR-74/I-215 Interchange Improvement Project
June 23, 2009 @ 2:00pm
RCTC Conference Room A

1. GREETINGS/INTRODUCTORY COMMENTS

Cheryl Johns welcomed everyone and introduced the project team.

Project Team

Lisa DaSilva	Project Manager - RCTC
Robert Wunderlich	Project Coordinator - Bechtel
Stephen Bennett	Construction Manager - Bechtel
Cheryl Johns	Procurement & Assets Manager - RCTC
Rosemarie Stevens	Project Administrator - Bechtel

The purpose of the meeting is to provide Offerors an overview of the project and the RCTC procurement process.

2. PROJECT OVERVIEW - Lisa DaSilva, Capital Project Program Manager

The project submitted the 95% PS&E to Caltrans for review in June. The construction consists of the following: a new 8 lane overcrossing at 4th Street/SR-74 and the I-215 (currently a 3-lane facility); modifying and widening the ramps; street improvements; and drainage improvements. There will be retaining walls, a MSE wall, and sound walls.

The current interchange design is a modified interchange and the proposed design will be a tight diamond.

The project is cleared with a Mitigated Negative Declaration under CEQA and a Categorical Exclusion under NEPA.

The construction portion of the project is funded by TUMF, local development fees; Measure A, local sales tax; and Federal DEMO monies. These funding sources are subject to change.

The CM contract will be funded with local money so there is no specific federal requirement for the CM team. This project does fall under Caltrans oversight for all phases of the project. The project will be managed in accordance with the Caltrans construction manuals.

The two main challenges for this project are drainage and staging.

The landscaping for this project will be contained to the outside of the ramps. RCTC is currently working on an I-215 widening project which proposes to add a third mixed flow lane in each direction between Scott Rd and Nuevo Rd. This I-215 project is anticipated to start construction one year after this interchange is open to traffic.

Three RCTC projects will be under construction at the same time as this one. They are:

- East Junction at the I-215/SR-60
- I-215 Widening, Murrieta Hot Springs Road to Scott
- Perris Valley Line

The city of Temecula's French Valley Parkway Project - Phase I is also scheduled to be under construction during this time frame.

The project is acquiring right-of-way both as fee takes and easements. There are several utilities that will need to be protected in place. There are two or three Edison poles at the Redlands/San Jacinto intersection that need to be relocated.

3. SCOPE OF CONTRACT

The contract consists of three parts; construction management, materials testing, and the surveying. RCTC hopes to have the CM team on board prior to the construction advertisement so there will be an opportunity for a constructability review.

The CM scope includes the advertisement of construction, support in the bid analysis, and award documentation. The CM consultant will be responsible for monitoring and tracking construction activities per the state and federal guidelines and will need to document and communicate any changes to any of the construction plans and special provisions to RCTC. The scope also includes inspection services. The CM team will be responsible for providing a construction office and any public outreach services that would be required with the project (i.e., traffic advisories, phone calls from the public, ground breaking and ribbon cutting).

The Resident Engineer will be the single point of contact for RCTC and construction. This point of contact will be representing RCTC on a daily basis in the field. They will coordinate directly with the RCTC Construction Manager.

The construction contract will be advertised towards the end of November.

The engineer's construction estimate is about \$34.5 million.

4. PROCUREMENT PROCESS – Cheryl Johns, Procurement & Assets Manager

In this particular solicitation, we want to re-emphasize the fact that although there may be federal funds on the construction portion of this project, there are no federal funds on this particular contract; therefore, there will be no federal terms and conditions; and there will be no DBE goals for the contract that we are getting ready to issue.

Requests for Clarifications and Questions are due this Friday, June 26th. Please note that if you do not raise any issues with regard to the contractual terms and conditions, those issues cannot be raised during contract negotiations.

We will be handling this on a qualifications basis. There will be an evaluation team of five members including the project manager as well as a representative from Caltrans and the City of Perris. August 14th has been established as the date interviews will be conducted and you are asked to hold this date open. All shortlisted firms will be notified by July 27th, if you will be interviewed.

We do not mail addendums or responses to questions. Everything will be posted on our website so we encourage you to check the website frequently to see what addendums, corrections, responses to question, etc. are posted.

All of your requests for information should be sent directly to Cheryl Johns, who is the single point of contact for the project.

At this time there are no firms that have been excluded from acting as subcontractors due to a potential conflict of interest.

5. QUESTIONS AND ANSWERS SESSION

Question No. 1:

The RFP calls for a licensed landscape architect, what is the scope of the landscaping?

Answer:

The landscaping scope is minimal and contained mostly to the outside of the ramps. A registered landscape architect is a requirement of our Co-op with Caltrans.

Question No. 2:

Even though there are no federal funds on the CM portion, does the land surveyor's work need to be covered with prevailing wages?

Answer:

Yes.

Question No. 3:

What is the construction time table? How many months/years?

Answer:

The Construction work is estimated to be 25 months, approximately 2 years.

Question No. 4:

There an apparent inconsistency in the RFP. At one point it indicates that the project is finishing in 2011 and then it also indicates under the contract terms, page 12, in approximately August 2011 and then when you go to the appendix it says the project closeout is April of 2013. Is that an inconsistency that needs to be addressed?

Answer:

See Exhibit A, page A-2 for approximate construction schedule.

Question No. 5:

On page 7, section E, it says questions are due June 23rd. Is this correct?

Answer:

Questions are due June 26th.

Question No. 6:

What environmental permits need to be mitigated or watched?

Answer:

The project does not need 401, 404, or 1602 permits.

Question No. 7:

So there are no cultural habitat issues in respect to this area?

Answer:

There are no cultural habitat issues in respect to this area. The approved environmental document is available for purchase for \$5 from cjohns@rctc.org.

Question No. 8:

Should our team need to have a paleontologist on staff to satisfy the cultural oversight requirement?

Answer:

It can be resolved during contract negotiations.

Question No. 9:

It was stated the funding will be coming from local funds. Is there any SBE requirements?

Answer:

No.

Question No. 10:

Are there any key businesses that need to be watched out for, to stay open or all of them?

Answer:

The project can only have short term closures. Access to businesses and residences in the project area must remain open during construction.

Question No. 11:

As far as public relations are concerned, can you give anything specific as to what it might be?

Answer:

Public outreach duties include fielding calls from residence, traffic advisories, ground breaking, ribbon cutting, etc. See Exhibit A, page A-14.

Question No. 12:

Is there a project website?

Answer:

The RCTC website has a link to some project information, but the design team does not have a public relations firm on board.

Question No. 13:

Is Redlands Avenue a two way highway on each side?

Answer:

It is a two lane street south of the SR-74/4th St intersection. North of the Redlands Ave and SR-74/4th St intersection, Redlands Ave will be completely reconstructed to San Jacinto Ave as part of this project.

Question No. 14:

It was stated that drainage is a critical issue. Are we going to have access to the Water Quality Management Plan? Has there been one prepared already? Can we get copies?

Answer:

No. There is not a Water Quality Management Plan. A Storm Water Pollution Prevention Plan will be prepared by the construction contractor. The 95% PS&E package has temporary water pollution control plans and uses Caltrans' standard specification section 7-1.01G, "Water Pollution".

Question No. 15:

Exhibit A – Provide a Senior Resident Engineer. Is that in addition to the Resident Engineer or does the Resident Engineer hold both positions?

Answer:

It can be the same person, it is up to you.

Question No. 16:

Regarding the format, you did not specify the size of the font and; also, the resumes are included in the 40 pages?

Answer:

Any readable font size and style is acceptable.
The resumes count toward the 40 pages.

Question No. 17:

Is a Contracts Manager considered key personnel on the team?

Answer:

It is up to the Offeror to decide who their key personnel are. However, key personnel should be identified on the organization chart and their resumes included in the SOQ.

Question No. 18:

When can we expect to see the sign-in sheet posted?

Answer:

The sign-in sheets will be posted on Wednesday, June 24th.

Question No. 19:

Are members of your design team competing for this work?

Answer:

The prime consultants for the earlier phases of work are not eligible to submit an SOQ as the Prime for these services.

Question No. 20:

Can you provide a little insight behind the requirements for a second organization chart to show relationships.

Answer:

We want to know what you think the relationships are and understand how your team works.

Question No. 21:

Will you be publishing the answers to the questions that were asked today?

Answer:

Yes.

Question No. 22:

Are you planning to distribute the sign-in lists today or do we have to wait until the posting?

Answer:

It will be posted on the website shortly.